

Humanscale®

Grace Building
1114 Ave. of the Americas, 15th Floor
New York, NY 10036
212-725-4749
humanscale.com

Full Time Employment Policy

Hi Alex

With reference to the subject, please see below best practice from Asia:

For compensation purposes, each Company team member will be designated at the time of hire as fulltime, part-time or temporary, as determined by the Company. Employment terms & conditions must be in compliance with local statutory requirements and subject to agreement with individual employees.

Thanks & regards
Don HR

Don Lee |

HUMANSCALE | 1304 The Kinwick Centre, 32 Hollywood Road, Central Hong Kong
T: +852 2581 0570 | M: +852 9373 6849 | F: +852 2581 0578 | dlee@humanscale.com

www.humanscale.com



NOTICE: Humanscale International Holdings Ltd. is registered in the Republic of Ireland with the Companies Registration Office under number 497787 with registered office at IDA Poppintree Industrial Estate, Dublin 11, Ireland.