

## **Full Time Employment Policy + Employment and Compensation Practices**

Upon being hired, employees are designated as temporary, part-time, or full-time employees. A temporary employee is anyone hired for a definite period of time not to exceed 12 months and is dismissed at the end of the employment period. A part-time employee is anyone hired who is scheduled to work less than 32 hours per week. All other employees are considered full-time employees.

Full time employees are the primary basis of the McLennan Design team.